

# FIRM PROFILE

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**SHUBHAM MALOO & CO.**

***CHARTERED ACCOUNTANTS***

***AHMEDABAD***

# About Us

*Shubham Maloo & Co.* is a Chartered Accountant firm, formed and promoted by Mr. Shubham Maloo, who have earlier worked with Economic Laws Practice, Mumbai. The firm is based in Ahmedabad.

Our values lies in creating reliability and offering best business and management consultancy with a high level of responsibility and accountability. Our team consists of experts, who are providing business and financial advisory; direct and indirect tax advisory, Goods and Service Tax (GST), Customs, Foreign Trade Policy, FEMA; accounting; auditing; payroll management; corporate compliances and matters related to Companies Act. We have the capability to overview and assist in proper ERP implementation creating SOPs and handholding for a smooth transition.

Our aim is to establish a long term relationship with our clients by tailoring our services to their individual needs. We believe and focus on providing value added services in addition to providing traditional and compliance oriented services.



Mr. Shubham is qualified Chartered Accountant having specialization in GST in India and VAT in UAE. He has handled clients in diverse sectors including Shipping, Diamond manufacturing, Retail, Automobile and Infrastructure sector. He has been involved in various assignments for GST/VAT implementation, Indirect Tax advisory, Compliance health checks,. He was previously engaged with 'Economic Laws Practice (India)' where he was involved in GST implementation of various giant corporates.

# ***Our mission***

We envisage to assist from Corporate's to SME's in achieving their financial objectives, turning their ideas, inspiration, and goals into profitable results.

We seek to provide professional, accurate, cost efficient, real time updates, and Organized Accounting Records.

We provide Accurate and Timely Facts which supports business owners to make decisions.

We want the business owners to Keep Focus on Their Core Business.

# ***Our vision***

is to provide high quality services at a very efficient cost.

We strive for continual growth based upon a reputation of excellence derived from proven results

# ***Our services***

## **We provide a full range of cost-effective services including**

- Services related to setting-up a business, viz, formation of LLP/ Company, obtaining necessary registrations from Government authorities;
- Book-keeping, accounting and preparation of financial statements as per the requirements of Companies Act, 2013;
- Executing / Assisting in day to day compliances related to Income Tax, Goods and Service Tax (GST), Customs, Foreign Trade Policy, FEMA;
- Advisory and Litigation support in all Direct and Indirect Tax matters;
- Handling Corporate compliances and matters related to Companies Act and allied laws;
- Payroll management;
- Inventory management;
- Preparation of Standard Operating Procedures;
- Creating, implementing and reviewing Internal Controls;
- Assistance in ERP implementation and handholding until effective transition;
- Internal Audit, Concurrent and Stock Audit;
- Pre-audit and Statutory Audit;
- Due diligence and Health-check;

# *Our services*

## **CORPORATE LAWS**

- The Corporate laws in India are very vast and changing continuously making it difficult for companies to survive without the assistance of experts. There have been several changes in the law with the introduction of the Companies Act, 2013. We offer company law advisory as well as procedural compliance services under one roof. Our wide range of services includes:
  - Incorporation of Company, LLP, OPC etc
  - Assistance in preparation and maintaining resolutions, minutes, registers, records and other documents, as required under the Companies Act;
  - Assistance in regular business and related compliances like payment of Managerial Remuneration, creation and modification of charges etc;
  - Liaising work with ROC in any matter (compounding in case of delay, extension of date for AGM etc);
  - Uploading of forms and returns

## **INDIRECT TAX LAWS**

- Services related to Indirect Tax laws The multi-layered indirect tax levied both at the Central and State level in India is extremely dynamic and complex. The frequent changes in the legislation/ judicial pronouncements make it more imperative to analyse the business structure from an indirect tax perspective. We assist our clients in identifying risk areas and meeting compliance obligations. Our services includes:
  - Obtaining GST registrations, Import Export Code, RCMC etc;
  - Computation of monthly tax and filing of periodic returns;
  - Advisory related to all Indirect Tax matters;
  - Regular liaising and assistance in Assessment process;
  - Advisory related to import benefits and optimising Customs duties;
  - Assistance in claiming export benefits like Duty Drawback, MEIS, SEIS etc;

# *Our services*

## **INVENTORY MANAGEMENT SERVICES**

- Inventory audit and preparing reconciliations between book and physical inventory;
- Reviewing and identifying gaps in the Inventory module and suggesting corrective measures;
- ABC analysis of Inventory and suggesting areas of improvements on procurement basis the Inventory's aging and turnover

## **PAYROLL MANAGEMENT SERVICES**

- We provide complete payroll management services, which includes:
- Preparing and maintaining payroll masters
- Preparing and processing monthly payroll, reviewing attendance and leaves, computing tax liability, employee's entitlements and generating payslips;
- Restructuring compensation structure to optimize employee's tax obligation, by claiming all available benefits

# ***Our profession ability***

**We add value to clients Business with :**

- Highly acknowledged Professional Team
- Acknowledged with Taxation & Legislative updated
- Equipped with latest technology
- Multi-layer Maker checker system
- Abiding by Professional Ethics



# Contact Us



*Cashubhammaloo@gmail.com*



*@shubhmaloo*



*+91-8866591590,  
+91-7016034529*



*@shubhammaloo&co*

**SHUBHAM MALOO & CO.**  
*204 'ARADHYA' THE BUSINESS  
TEMPLE', South Bopal, Ahmedabad,  
Gujarat -380058*